

Information Sheet for Promotion to Professor

Faculty Name: _____

College: _____ Department/School: _____

Year of Tenure-Track Hire: _____ Service Credit Awarded: _____

Year Eligible for Awarding of Tenure or Tenure Awarded: _____

Terminal Degree: _____ Year Terminal Degree Obtained: _____

Date Faculty Promoted to Associate Professor: _____

Recommendations and Faculty Response

Committee Recommendation: in favor opposed split decision

Committee Chair signature: _____

Print Name: _____ Date: _____

Committee report date: _____ (The faculty member will have 10 calendar days for response or rebuttal)

Faculty signature: _____ Date: _____

Faculty response or rebuttal date (if applicable): _____

Chair's recommendation: in favor opposed

Chair's signature: _____

Print Name: _____ Date: _____

Chair's letter date: _____ (The faculty member will have 10 calendar days for response or rebuttal)

Faculty signature: _____ Date: _____

Faculty response or rebuttal date (if applicable): _____

Dean's recommendation: in favor opposed

Dean's signature: _____

Print Name: _____ Date: _____

Dean's letter date: _____ (The faculty member will have 10 calendar days for response or rebuttal)

Faculty signature: _____ Date: _____

Faculty response or rebuttal date (if applicable): _____

Received in Faculty Affairs (date): _____

Supplementary materials (physical description): _____

PLEASE SEE INSTRUCTIONS ON REVERSE SIDE OF THIS PAGE

INSTRUCTIONS

The following materials must be included for those faculty seeking promotion to Professor in the order shown below:

- (1) Information Sheet for Promotion to Professor
- (2) Academic Senate Policy Choice Form (To be completed by all faculty who
 - a. have not previously completed this form and were hired prior to Fall 2007 **or**
 - b. have chosen the “old” RTP policies)
- (3) Candidate’s letter of rebuttal (if applicable) to College Dean’s recommendation
- (4) College Dean’s recommendation
- (5) Candidate’s letter of rebuttal (if applicable) to Chair’s/Director’s recommendation
- (6) Chair’s/Director’s recommendation
- (7) Candidate’s letter of rebuttal (if applicable) to HRT Committee’s recommendation
- (8) HRT Committee’s recommendation
- (9) Candidate’s Curriculum Vitae (CV)
- (10) Index to Supplemental Materials
- (11) Supplemental Materials