

_____ Academic Resources _____
SAN FRANCISCO STATE UNIVERSITY
CLASS SCHEDULE PRODUCTION CALENDAR BY DATE

Dates	Fall 2008	Summer 2008	Spring 2009	Fall 2009	Summer 2009	Spring 2010
T 9/4/07	College and department access to Online Schedule Building (OSB) begins.					
F 9/7/07	Request for large lecture rooms due in Academic Scheduling Office.					
M-F 10/8-10/12/07	Audit schedule for preliminary posting to Web Class Schedule. Please be available for consultation.					
M 10/15/07	Class Schedule course ID data posted to LIVE Web Class Schedule.					
M 12/3/07		College and department access to Online Schedule Building (OSB) begins.				
F 1/18/08		Department access to OSB ends at 5:00 p.m.				
F 1/25/08		Final Footnotes due in Academic Resources.				
F 2/1/08		College access to OSB ends at 5:00 p.m. Submit special room requests and report of time slots to Academic Scheduling Office.				
M 2/4/08			College and department access to Online Schedule Building (OSB) begins.			
M-F 2/4-2/8/08		Audit schedule for final posting to Web Class Schedule. Room assignments made with Schedule25. Please be available for consultation.				

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F 2/8/08		FINAL Class Schedule data with days, times, etc. posted to LIVE Web Class Schedule.	Request for large lecture rooms due in Academic Scheduling Office.			
F 3/21/08	Department access to OSB ends at 5:00 p.m.					
F 3/28/08	Final Footnotes due in Academic Resources.					
W 4/9/08	College access to OSB ends at 5:00 p.m. Submit special room requests and report of time slots to Academic Scheduling Office.					
TH-F 4/9-4/18/08	Audit schedule for final posting to Web Class Schedule. Room assignments made with Schedule25. Please be available for consultation.					
M 4/21/08	FINAL Class Schedule data with days, times, etc. posted to LIVE Web Class Schedule.					
M-T 4/21-4/22/08			Audit schedule for preliminary posting to Web Class Schedule. Please be available for consultation.			
W 4/23/08			Class Schedule course ID data posted to LIVE Web Class Schedule.			
F 6/20/08		R1 Census Date				
M 7/07/08		R2 Census Date				
F 7/25/08		R3 Census Date				
T 9/2/08				College and department access to Online Schedule Building (OSB) begins.		

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F 9/5/08				Request for large lecture rooms due in Academic Scheduling Office.		
F 9/19/08			Department access to OSB ends at 5:00 p.m.			
T 9/23/08	Census Date					
F 9/26/08			Final Footnotes due in Academic Resources.			
W 10/8/08			College access to OSB ends at 5:00 p.m. Submit special room requests and report of time slots to Academic Scheduling Office.			
TH-F 10/9 - 10/17/08			Audit schedule for final posting to Web Class Schedule. Room assignments made with Schedule25. Please be available for consultation.			
F 10/17/08			FINAL Class Schedule data with days, times, etc. posted to LIVE Web Class Schedule.			
M-F 10/13-10/17/08				Audit schedule for preliminary posting to Web Class Schedule. Please be available for consultation.		
F 10/17/08				Class Schedule course ID data posted to LIVE Web Class Schedule.		
M 12/1/08					College and department access to Online Schedule Building (OSB) begins.	
F 1/16/09					Department access to OSB ends at 5:00 p.m.	

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F 1/23/09					Final Footnotes due in Academic Resources.	
F 1/30/09					College access to OSB ends at 5:00 p.m. Submit special room requests and report of time slots to Academic Scheduling Office.	
M-F 2/2-2/6/09					Audit schedule for final posting to Web Class Schedule. Room assignments made with Schedule25. Please be available for consultation.	
F 2/6/09					FINAL Class Schedule data with days, times, etc. posted to LIVE Web Class Schedule.	
M 2/9/09						College and department access to Online Schedule Building (OSB) begins.
F 2/13/09						Request for large lecture rooms due in Academic Scheduling Office.
F 2/20/09				Department access to OSB ends at 5:00 p.m.		
F 2/20/09			Census Date			
F 2/27/09				Final Footnotes due in Academic Resources.		
F 3/6/09				College access to OSB ends at 5:00 p.m. Submit special room requests and report of time slots to Academic Scheduling Office.		

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M-F 3/9-3/13/09				Audit schedule for final posting to Web Class Schedule. Room assignments made with Schedule25. Please be available for consultation.		
F 3/13/09				FINAL Class Schedule data with days, times, etc. posted to LIVE Web Class Schedule.		
M-T 4/20-4/21/09						Audit schedule for preliminary posting to Web Class Schedule. Please be available for consultation.
W 4/22/09						Class Schedule course ID data posted to LIVE Web Class Schedule.
F 6/19/09					R1 Census Date	
M 7/6/09					R2 Census Date	
F 7/24/09					R3 Census Date	
F 9/18/09						Department access to OSB ends at 5:00 p.m.
T 9/22/09				Census Date		
F 9/25/09						Final Footnotes due in Academic Resources.
F 10/2/09						College access to OSB ends at 5:00 p.m. Submit special room requests and report of time slots to Academic Scheduling Office.

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M-F 10/5-10/9/09						Audit schedule for final posting to Web Class Schedule. Room assignments made with Schedule25. Please be available for consultation.
W 10/14/09						FINAL Class Schedule data with days, times, etc. posted to LIVE Web Class Schedule.
F 2/19/10						Census Date